



COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF
ENERGY AND ENVIRONMENTAL AFFAIRS
DEPARTMENT OF ENERGY RESOURCES
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Richard K. Sullivan, Jr.
Secretary, Executive Office of
Energy and Environmental Affairs

Mark D. Sylvia
Commissioner

July 20, 2011

Laura J. Powers
Chair, Board of Selectmen
Town of Topsfield
8 West Common St.
Topsfield, MA 01983

Dear Ms. Powers:

Congratulations on the Town of Topsfield's designation as a Green Community! This designation is quite an achievement and reflects the hard work and tireless efforts your community has exhibited in meeting the Green Communities Designation and Grant Program's five criteria. Having met these criteria, the Town of Topsfield is now an energy leader in Massachusetts, poised to reduce its energy costs, improve the local environment and implement energy efficiency and renewable energy projects with funding through the Green Communities Designation and Grant Program. The purpose of this letter is to confirm your Green Community's designation in writing and provide you with program information and activities that you should be aware of.

Along with this designation the Town of Topsfield has been awarded a grant of \$132,975. A formulaic allocation has been established that consists of a base grant per community of \$125,000, plus an amount adjusted for population/income with an additional \$10,000 for those

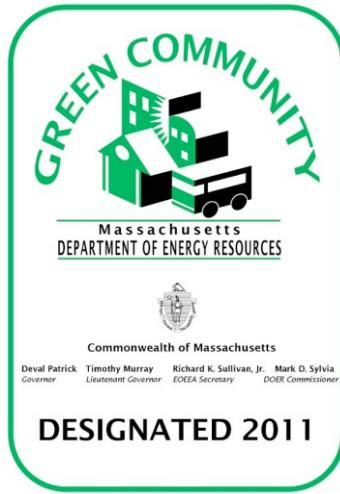
designated communities that adopted as-of-right renewable generation. To receive this grant award, the Town of Topsfield will be required to submit a project application proposing how these funds will be spent. The Green Communities Division ("Division") will begin accepting grant applications on July 20th and all grant applications must be received by 5pm on August 22, 2011. The [Green Community Grant application process](#) is similar to the steps your city or town took to submit its Green Communities Designation application.

SOLAR SOLID WASTE COMPACTORS

In addition to the grant funding, Green Communities will be receiving 1 BigBelly solar solid waste compactor. Your Regional Coordinator, Joanne Bissetta, will be contacting you soon regarding the number you will receive as well as the type of model options available. Your preference regarding the particular model must be provided to your Regional Coordinator no later than 5pm on August 3, 2011.

SIGNS

Each designated Green Community will be receiving four (4) 12" x 18" aluminum signs to be displayed in your community. These signs are in the process of being printed and will be distributed at a future event.



Designated Green Communities that wish to purchase additional signs may do so by contacting any of the following MassCor service representatives listed below. The cost for each additional sign is \$22.94.

Cathleen Ayers
508-850-1072
caayers@doc.state.ma.us

Lynn Gilbode
508-850-1073
lmgilbode@doc.state.ma.us

Debbie Correia
508-850-1071
dacorreia@doc.state.ma.us

CERTIFICATES

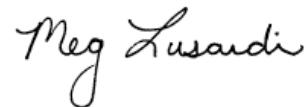
Each Green Community will also receive an official certificate for display pronouncing the city or town's designation as a Green Community along with the designation date and the Governor, Lt. Governor, Secretary of Energy and Environmental Affairs and the Department of Energy Resources Commissioner's signatures. The certificates are in the process of being printed and will be distributed at a future event.

PRESS EVENTS

We anticipate requests for local public events to announce Green Communities designations and to announce grant awards. It is important that each community coordinate any public event with the Division and we recommend that public events be scheduled once signs, certificates, grant awards and solar compactors have been received. If the Town of Topsfield would like to hold a Green Community designation event, we ask that you contact your Regional Coordinator, Joanne Bissetta, at (978) 694-3315 or by email at Joanne.Bissetta@state.ma.us.

Again, congratulations on becoming a Green Community. The Division looks forward to working with the Town of Topsfield to meet the objectives of the Green Communities Designation and Grant Program and to support you in meeting your local energy goals. Thank you for your commitment to a greener energy future for Massachusetts.

Sincerely,



Meg Lusardi
Director Green Communities Division

Cc: George A. Hall, Jr